



WASHOE COUNTY

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CM/ACM _____
Finance LC
DA _____ KM
Risk Mgt. DE
HR NA

STAFF REPORT

BOARD MEETING DATE: June 9, 2015

DATE: May 8, 2015
TO: Board of County Commissioners
FROM: Jeffery S. Clark, Lieutenant (775) 832-4104
JClark@washoecounty.us *JSC*

THROUGH: Chuck Allen, Sheriff

SUBJECT: Approve Sheriff's Security Agreement between the Lake Tahoe Visitors Authority and the Washoe County Sheriff's Office to provide traffic control assistance for the AMGEN Pro Women's Bicycle Race [costs to be reimbursed by LTVA] and other various functions, for the retroactive period of May 8, 2015 through December 31, 2017 within Incline Village, Washoe County, Nevada. (Commission District 1)

SUMMARY

LTVA requested the Washoe County Sheriff's Office provide uniformed personnel to aid with traffic management and control at scheduled events occurring in Incline Village, Washoe County, Nevada in calendar years 2015, 2016, and 2017. The agreement provides for reimbursement to the County for the cost of providing the uniformed personnel. Item was submitted to first available BCC meeting once received back from LTVA.

The agreement being submitted for approval is for a period of three (3) calendar years (2015, 2016, 2017).

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

No prior actions.

BACKGROUND

The Washoe County Sheriff's Office was approached by the Lake Tahoe Visitor's Authority representing the AMGEN Women's Bike Tour to provide uniformed Personnel to assist with traffic management and control during the AMGEN and other sanctioned events to be held at Lake Tahoe and within Incline Village, Washoe County, Nevada. Though these events are not new to Lake Tahoe and Incline Village, the popularity has increased.

AGENDA ITEM # 512

FISCAL IMPACT

There will be no fiscal impact to Washoe County General Fund. All personnel costs including benefits and the use of WCSO equipment will be paid by the LTVA. Reimbursement received will be deposited to account 150200-485129 (Office of the Sheriff – Salary Reimbursement). Reimbursement will vary according to staffing and equipment assigned to each event.

RECOMMENDATION

It is recommended that the Board of County Commissioners Approve Sheriff's Security Agreement between the Lake Tahoe Visitors Authority and the Washoe County Sheriff's Office to provide traffic control assistance for the AMGEN Pro Women's Bicycle Race [costs to be reimbursed by LTVA] and other various functions, for the retroactive period of May 8, 2015 through December 31, 2017 within Incline Village, Washoe County, Nevada.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: Move to Approve Sheriff's Security Agreement between the Lake Tahoe Visitors Authority and the Washoe County Sheriff's Office to provide traffic control assistance for the AMGEN Pro Women's Bicycle Race [costs to be reimbursed by LTVA] and other various functions, for the retroactive period of May 8, 2015 through December 31, 2017 within Incline Village, Washoe County, Nevada.

SHERIFF'S SECURITY AGREEMENT
BETWEEN THE
LAKE TAHOE VISITOR'S AUTHORITY
AND THE
WASHOE COUNTY SHERIFF'S OFFICE

THIS AGREEMENT is made this ___ 15th ___ day of ___ April _____, 2015 by and between the **COUNTY OF WASHOE** (herein, "**COUNTY**"), a political subdivision of the State of Nevada, the Sheriff of Washoe County (herein, "**SHERIFF**") and the Lake Tahoe Visitor's Authority (herein, "**LTVA**").

WITNESSETH:

WHEREAS, the **LTVA** desires the services of Deputy Sheriffs and to provide traffic control and law enforcement at the **AMGEN TOC Women's Race** and various functions within and related to the **LTVA** within, Incline Village, Washoe County, Nevada; and

WHEREAS, the **SHERIFF** desires to allow his Deputy Sheriffs to voluntarily work for the **LTVA** in their non-duty hours because the provision of trained law-enforcement personnel for public functions, such as the **LTVA EVENTS** serves the public interest; and

WHEREAS, the parties desire to enter into an agreement which allows the **WASHOE**

COUNTY SHERIFF'S OFFICE to provide traffic control and law enforcement services during functions conducted by the **LTVA**, and under which the **LTVA** assumes the responsibility for reimbursing **WASHOE COUNTY** for the cost of providing necessary Deputy Sheriffs, and Vehicles.

NOW, THEREFORE, in consideration of the mutual promises contained herein and for other good and valuable consideration, it is hereby agreed by and between the parties as follows:

I. DEFINITIONS

As used in this Agreement:

- A. **"Deputy"** means a Deputy Sheriff, Sergeant Deputy, Sheriffs Lieutenant Deputy Sheriffs, and Reserve Deputy Sheriffs.
- B. **"Sergeant"** means a Sergeant Deputy Sheriff.
- C. **"Lieutenant"** means a Lieutenant Deputy Sheriff.
- D. **"Communication Personnel"** means any person assigned by Sheriff to provide communication services.
- E. **"Security Services"** include law enforcement, dispatch and communications services and services related thereto.

II. PROVISION OF SECURITY SERVICES TO THE EVENT IS CONDITIONAL; AGREEMENT DOES NOT BECOME EFFECTIVE UNLESS SUFFICIENT NUMBER OF DEPUTIES VOLUNTEER TO SERVE

It is expressly recognized by the parties hereto that a sufficient number of deputies and all levels of supervision must volunteer to perform services requested by the LTVA before this Agreement becomes effective. This **AGREEMENT** shall not become effective and shall not bind any of the parties hereto in any manner if the **SHERIFF** is unable to obtain a sufficient number of volunteer deputies to perform those security services.

The **SHERIFF** shall have the sole power to determine the number of deputies, which is deemed sufficient to provide security services.

III. TRAFFIC CONTROL

Traffic control to be provided hereunder may include, but are not limited to, the following:

- A. Directing traffic at specific locations and intersections.
- B. Providing additional traffic control measures or Police Services if the need arises or upon request by the LTVA and if such resources are available.

IV. DEPUTIES WHO VOLUNTEER ACT IN THEIR CAPACITIES AS EMPLOYEES OF THE SHERIFF

Deputy Sheriffs are not compelled to provide services for the LTVA at the **AMGEN TOC**

WOMEN'S RACE by virtue of this **AGREEMENT**, and any such person who provides services during functions of the **LTVA** does so on a voluntary basis. Deputies who provide such services shall be considered to be "on-duty" while providing such services.

V. SHERIFF'S LEXIPOL POLICIES AND PROCEDURES TO BE FOLLOWED; ALL DEPUTIES SUBJECT TO DIRECTION AND CONTROL OF THE SHERIFF, SHERIFF TO PROVIDE FOR SUPERVISION AND COMMAND AND CONTROL

All Policies and Procedures of the Sheriff's Office must be followed by Deputies and Sergeants providing security services for the **LTVA**. Violation of those Policies or Procedures will subject such Sheriff's employees solely to disciplinary action by the **SHERIFF**.

All deputies and sergeants employed pursuant to this Agreement remain subject to the direction and control of the **SHERIFF** and shall utilize the normal chain of command within the Sheriff's Office in the event of problems or questions.

The **SHERIFF** shall provide a sufficient number of sergeants to supervise the deputies hired by the **LTVA** and shall arrange its employment schedules to assure that those deputies are supervised by an appropriate number of sergeants. The **SHERIFF** shall have the sole power to determine the number of sergeants, which are "sufficient" and "appropriate."

VI. COMPENSATION; REIMBURSEMENT; COUNTY TO MAINTAIN WORKMEN'S COMPENSATION

Compensation shall be in the following amounts, and may be revised each year as employee contracts change:

REGULAR OVERTIME

| | |
|-------------|--------------------|
| Civilians | \$ 56.00 per hour |
| Deputies | \$ 70.00 per hour |
| Sergeants | \$ 93.00 per hour |
| Lieutenants | \$ 108.00 per hour |
| Captain | \$ 126.00 per hour |

HOLIDAY/ OVERTIME

| | |
|------------|--------------------|
| Civilians | \$ 74.40 per hour |
| Deputies | \$ 93.00 per hour |
| Sergeants | \$ 124.00 per hour |
| Lieutenant | \$ 145.00 per hour |
| Captain | \$ 168.00 per hour |

Compensation shall be at a minimum of 2 hours per person and may be pro-rated for each quarter hour (15 minutes) for time less than one full hour after that. The **SHERIFF** shall submit an invoice to the **LTVA** reflecting all amounts paid to those employees as salary earned during the provision of such services. The **LTVA** shall pay all such amounts to the **SHERIFF** promptly after receiving the invoice.

The **COUNTY** shall maintain full coverage under Nevada's Worker's Compensation laws for all deputies providing services for the **LTVA**. Such coverage shall be effective at all times when those employees are providing such services.

VII. USE OF VEHICLES

The **COUNTY** and the **SHERIFF** hereby consent to allow certain Sheriff's vehicles to be used during functions of the **LTVA**. The **SHERIFF** has the sole discretion to determine the quantity and type of vehicles, which may be used, and when and how the vehicles may be used.

The **SHERIFF** shall include on his invoice to the **LTVA** a charge of \$10.00 Per Hour for each Sheriff's vehicle utilized in providing security services for the **LTVA EVENTS**, and the **LTVA** shall pay all such amounts to the **SHERIFF** promptly after receiving the invoice.

VIII. INSURANCE

A. COMPANY NAME POLICY

The **LTVA** shall maintain limits of General Liability insurance no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit or revised.

The **LTVA** shall procure the insurance from an insurer having a Best's rating of no less than A-: VII. The **COUNTY**, through its Risk Manager, may accept coverage with carriers having lower Best's Ratings upon review of financial information

concerning the **LTVA** and the insurance carrier. The **COUNTY** reserves the right to require that the **LTVA** insurer is a licensed and admitted insurer in the State of Nevada, or on the Insurance Commissioner's "approved but not admitted" list. Prior to commencement of services, the **LTVA** shall provide the Sheriff with a Certification of Insurance issued by an authorized representative of the liability insurance carrier of the **LTVA**.

B. COUNTY NAMES AS ADDITIONAL INSURED

Prior to the commencement providing services for the **LTVA**, the **LTVA** shall also provide to the Sheriff an endorsement to the General Liability Policy required by Paragraph "A" above, which name the **COUNTY** and all of the **COUNTY'S** officers, officials, deputies, employees, agents and volunteers as additional insured for all periods of time during which deputies may be employed for services at any **LTVA** function. The endorsement shall contain the following language:

"It is hereby understood and agreed that the following is named as an additional insured: Washoe County, Nevada and its officers, officials, deputies, employees, agents and volunteers with regard to operations performed by or on behalf of the named insured. The coverage shall contain no special limitations on the scope of protection afforded to the County, it officers, officials, deputies, employees, agents or volunteers."

The **LTVA** insurance coverage shall be primary insurance as respects to the county, its officers, officials, deputies, employees, agents and volunteers for operations

performed by or on behalf of the LTVA. Any insurance or self-insurance maintained by the county shall be in excess of the LTVA insurance and shall not contribute with it in any way.

Any failure to comply with reporting provisions of this policy shall not affect coverage provided to the County, its officers, officials, deputies, employees or volunteers.

This policy of insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Except for nonpayment of premium, coverage under this policy shall not be suspended, voided, canceled or non-renewed by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the County.

C. **FAILURE TO PROCURE INSURANCE; REMEDIES**

If the LTVA fails to procure or maintain any of the insurance coverages required in paragraphs "A" or "B" above, the COUNTY may either (1) terminate this Agreement or (2) purchase such insurance to cover any damages which the COUNTY may be liable to pay through any of the operations under this Contract, and the LTVA shall pay the amount of the premiums for each insurance to the COUNTY upon demand. The COUNTY'S Risk Manager shall have the power to determine which alternative to follow and is hereby delegated the power to purchase any insurance policies

pursuant to this paragraph.

IX. HOLD HARMLESS, DEFENSE AND INDEMNIFICATION

The **LTVA** agrees to hold harmless, defend, and indemnify the **COUNTY**, its officers, officials, agents, employees, deputies and volunteers from and against any loss or liability, financial or otherwise, resulting from any claim, demand, suit, action or cause of action based on bodily injury (including death) or property damage, including property damage to the **LTVA** property, arising out of or as a result of the negligent acts, errors, or omissions of **LTVA**, its officers, agents, employees, or subcontractors, including the negligent acts, errors, or omissions of the deputies or other employees and volunteers of the **County** at the direction of the **LTVA** or engaged in operations performed on behalf of the **LTVA**.

Liability, claims, demands, damages, losses and expenses resulting from the negligent acts, errors and omissions of law enforcement officers engaged in acts of enforcing the law which would have been their responsibility or come under their jurisdiction absent the agreement with the **LTVA** shall be excluded from the responsibility of the **LTVA**.

In determining the nature of any claim against the **COUNTY**, its officers, officials, agents, employees, deputies and/or volunteers, the incident underlying the claim shall determine the nature of the claim, notwithstanding the form of the allegations. In the event of a lawsuit against the **SHERIFF** or **COUNTY**, its officers, officials, agents, employees, deputies and/or volunteers which is defended by **COUNTY** personnel, the **LTVA** shall reimburse

COUNTY for costs of COUNTY personnel in defending such actions. Reimbursement for the time spent by such personnel shall be at the prevailing rate charged for such services by private counsel.

X. **MISCELLANEOUS**

A. **Termination of Agreement**

Either party may terminate this agreement upon 90 days written notice to the other party.

B. **Termination of Agreement Due to Emergency or Exigent Circumstances**

The SHERIFF may, at his discretion, terminate this agreement should he determine an emergency situation exists that requires the resources dedicated to the LTVA are needed in execution of his lawful, or statutory duties.

C. **Entire Agreement**

This AGREEMENT constitutes the full and complete agreement of the parties and all prior, contemporaneous or subsequent statements; negotiations, promises and agreements of the parties are merged herein and shall not contradict or modify the terms hereof.

D. **Effective Agreement**

Upon execution by both parties, this AGREEMENT shall be effective during the LTVA EVENTS, for a period beginning MAY 8, 2015 and

ending **DECEMBER 31, 2017**.

E. Attorney's Fees

If either party to this **AGREEMENT** defaults in any of its obligations hereunder, and it is subsequently adjudicated by a court that a party has defaulted in its obligations hereunder, the party found to be in default hereby agrees to pay all costs of suit, including reasonable attorney's fees, to the other party.

F. Applicable Law

This **AGREEMENT** shall be governed by the laws of the State of Nevada, irrespective of conflicts of law rules.

G. Binding Effect

If this **AGREEMENT** becomes effective, it shall be binding on the heirs, executors, administrators, successors and assigns of the respective parties hereto.

H. Authority

Each person who executes this **AGREEMENT** declares that he has full legal authority to bind his principal to the full extent of the law.

I. Funding Out

In the event that the governing body appropriating funds for the **COUNTY** or **SHERIFF** fails to obligate any funds necessary to carry out any duties created hereunder beyond **COUNTY'S** or **SHERIFF'S** then current fiscal period, this Agreement shall terminate without charge, penalty, or sanction.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed on the day and year first above written.

WASHOE COUNTY BOARD OF COMMISSIONERS

By _____
Chairman Washoe County Commission

WASHOE COUNTY SHERIFF

By 

Chuck Allen, Sheriff

LAKE TAHOE VISITORS AUTHORITY

By 

Carol Chaplin, Executive Director

WASHOE COUNTY SHERIFF'S OFFICE

FINANCIAL AND OPERATING PLAN

This Annual financial and Operating Plan, is hereby made and entered into by and between the **Washoe County Sheriff's Office**, and the **Lake Tahoe Visitor's Authority** hereinafter referred to as the "LTVA" under the provisions of the **Sheriff's Security Agreement** executed on the 15th day of April **2015**. The Operating Plan is made and agreed to as the date of execution noted above and is for the period beginning **May 8, 2015** and ending **December 31, 2017**.

I. GENERAL

- A.** The following individuals shall be the designated and alternate representative of each party, so designated, to make or receive requests for special enforcement activities:

Designated Representatives:

Chuck Allen
Sheriff
Washoe County
911 Parr Blvd.
Reno, Nv 89512-1000
(775) 328-3010

Carol Chaplin
Executive Director
Lake Tahoe Visitors Authority
169 Highway 50
Stateline, NV 89449
(530) 588-4591

Alternate Representatives:

Jeff Clark
Lieutenant
Washoe County Sheriff's Office
625 Mt. Rose Hwy
Incline Village, Nv 89451-1000
(775) 832-4104

Mike Frye
Events/Media Relation
Lake Tahoe Visitors Authority
169 Highway 50
Stateline, NV 89449
(775)588-4591

- B.** Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

REGULAR TIME

| | |
|------------|-----------|
| Civilian | \$ 56.00 |
| Deputy | \$ 70.00 |
| Sergeant | \$ 93.00 |
| Lieutenant | \$ 108.00 |
| Captain | \$ 126.00 |

OT/HOLIDAY PAY

| | |
|------------|----------|
| Civilian | \$ 74.40 |
| Deputy | \$ 93.00 |
| Sergeant | \$124.00 |
| Lieutenant | \$145.00 |
| Captain | \$168.00 |

II. PATROL ACTIVITIES

- A. Time schedules for **Sheriff's Office** employees will be flexible to allow for emergencies of both parties entering into this agreement.
- B. Conducting Traffic Control, Security Services and any other duty related tasks related to the **AMGEN TOC** specified by the **LTVA**;
- C. Provide dispatch and other communication services;
- D. Provide additional security measures if the need arises or upon request by the **LTVA**, and if such resources are available.

III. TRAINING

No formalized training involved, any items of special note will be covered in briefing before Deputies go on duty.

IV. EQUIPMENT

All necessary equipment will be provided by Washoe County Sheriff's Office except Washoe County Sheriff's Office vehicles which will be billed at \$10.00 an hour for each hour vehicles are utilized for the duration of the contracted services.

V. SPECIAL ENFORCEMENT SITUATIONS

- A. Special Enforcement Situations includes but is not limited to certain Group Gatherings and disturbances.

B. This includes but is not limited to situations which are normally unanticipated or which typically include short notice, large group gatherings such as concerts, demonstrations, and organizational rendezvous.

VI. BILLING FREQUENCY

Bills will be submitted upon the completion of the event. Not to exceed 30 days.

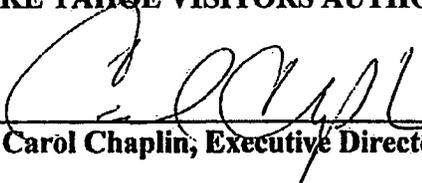
IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed on the day and year above written.

WASHOE COUNTY SHERIFF

By 

Chuck Allen, Sheriff

LAKE TAHOE VISITORS AUTHORITY

By 

Carol Chaplin, Executive Director